

## IMPORTANT NOTES FOR APPLICANTS

Have you read and understood the conditions of this application?

Have you fully completed all sections on pages 2 and 3 of this form?

Have you attached all the required information?

Has the application been signed by two authorised persons?

Have you kept a copy of the completed form and the attached information?

All grants are GST exclusive (We do not provide any funding for the GST portion of goods/services applied for).

Licence conditions require various information to be published, signature parties to this application for allocation of a grant acknowledge this and waive and Privacy Act provisions as to disclosure of any information contained within this application.

Sports teams must be affiliated to a recognised national organisation. Evidence must be supplied. Individuals or Teams cannot apply, their Club must apply on their behalf.

### EXPENSES NOT PERMITTED: (including but not limited to)

- Purchase of Buildings and/or Land
- Vehicles / Milage costs
- Prizes (other than medals and trophies)
- Gifts/Koha
- On going operational costs
- Dress Uniforms
- Personal Items eg. Shoes, socks, mouth guards
- Food/Drinks
- Social Club expenses
- Any Retrospective Expense

All queries regarding your application should be directed to the Grants Assessor at the Gore Town & Country Club directly:

Post: PO Box 244, Gore 9740  
Phone: 03 208 4623  
Fax: 03 208 4623  
Email: davidtnc@ispnz.co.nz

### FOR TRUST USE ONLY

Date Received: \_\_\_\_\_ Grant Reference Number: \_\_\_\_\_

Approved / Declined \_\_\_\_\_ Date: \_\_\_\_\_

Amount Approved: \$ \_\_\_\_\_ Cheque Number: \_\_\_\_\_

Signatures: 1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_



## GRANT APPLICATION REQUEST FORM

Gore Town & Country Club is an incorporated society which assists community organisations through monetary donations to Authorised Purposes.

If your organisation wishes to apply for funding, please complete this form, attach all necessary information, and return to **Gore Town & Country Club, PO Box 244, GORE 9740.**

Your application will be considered by our grants committee at the earliest opportunity. To assist us with this process, please read the entire form and guidelines prior to completing, and ensure you include all the required information.

Applicants must be charitable or not-for-profit community organisations. The application must be for a specific purpose(s) that meets the requirements of our Authorised Purpose as follows:

### AUTHORISED PURPOSE FOR DISTRIBUTION OF FUNDS:

- Promotion of any amateur sport where that sport is conducted for the recreation of the general public. This includes, but is not limited to, the provision of ground fees, equipment and uniforms for amateur sporting clubs and teams. No donations and/or payments to professional sports people.
- Donations for cultural educational purposes that are of a non-commercial nature.
- Donations for educational advancement through grants to schools or other educational institutes for equipment or the development of better student amenities not covered by government funding, including playground equipment etc.
- Donations to recognised charitable organisations to further the objects of those groups.
- Promoting, controlling and conducting race meetings, under the Racing Act 2033, including the payment of stakes, and the provision and maintenance of public amenities primarily used for race meetings.

No payment, commission or any other kind of financial reward can be attached or demanded as a pre-condition for either the issuing of any authorised purpose grant application forms, or the payment of any authorised purpose grants.

**GRANTS CANNOT BE RETROSPECTIVE (i.e. to reimburse funds already spent). Grants cannot be of a promissory nature and must be of a direct and immediate benefit (i.e. funds received will be used for the purpose stated immediately).**

Section 113 of the Gambling act 2003 prohibits key persons in relation to the venues from being involved in the grants process including the distribution or acceptance of applications, management or decision making of the applications or the distribution of funds; providing or deciding who will provide the goods or services to the recipients of grant funds. All queries regarding applications and completed applications must be forwarded to Gore Town & Country Club directly.

Gore Town & Country Club is under no obligation to meet requests forwarded by applicants and has complete discretion in the allocation of funds.

Your organisation will be advised in writing of the outcome of your application and notification will be sent to the Secretary of your organisation.

If your application is approved the funds will be deposited into the nominated bank account, with the following conditions:

### CONDITIONS OF ALLOCATION OF FUNDS

It is a condition that the proposed allocation will be applied for the purpose stated and for no other purpose and that acceptance of the payment will be deemed to confirm that all allocation has or will be applied accordingly. The allocation is made as a donation from trust funds on the condition that no procurator fee, commission and/or discount has or will be paid to any person and that no identifiable direct benefit arises or may arise in the form of a supply of goods or services to any party involved as a result of the payment being made.

The Gore Town & Country Club reserves the right to obtain alternative quotes for the goods or services applied for and where possible will state which quote was approved.

Following the expenditure of the grant funds allocated, the grant recipient must provide the Gore Town & Country Club with receipts and bank statements as evidence of the correct application of the funds.

IN THE EVENT OF NON-COMPLIANCE WITH ANY OF THESE CONDITIONS AN AMOUNT EQUAL TO THE AMOUNT OF THE ALLOCATION IS IMMEDIATELY REPAYABLE BY THE RECIPIENT TO THE GORE TOWN & COUNTRY CLUB TRUST.

